



SECAUCUS PUBLIC SCHOOLS

“Excellence in Education”

Cynthia M. Randina
Superintendent of Schools

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Re: Mandatory Re-Registration of all Students

Dear Parents/Guardians:

In an effort to update our records and to insure that all students are eligible to receive a “Free and Appropriate Education” for those who lawfully reside within our School District, I have taken this opportunity as your School Superintendent to institute this program of Mandatory Re-Registration.

Please do not minimize the importance of this Mandatory Re-Registration Program, now and in the future to periodically update information which will allow the District to further enhance the safety of our students, as well as our ability to communicate with you the parents.

Your prompt compliance in completing and returning the enclosed forms on the dates indicated is greatly appreciated. Should you have any questions regarding this program please do not hesitate to call your child(ren)’s building Principal. Should you have multiple students, you may call your oldest child’s building Principal to answer all questions regarding your children.

Thanking you for your time and patience in helping to make the Secaucus School District the very best it can be!

With your help, I look forward to starting new and innovative programs throughout the District in the future to continue our excellent educational reputation.

Very truly yours,

CYNTHIA M. RANDINA
Superintendent of Schools

CMR/el
Encl.

Completed forms are to be delivered in person, by the Students Legal Parent or Guardian, (no substitutions) to your child's school as soon as possible.

You must bring:

- Notarized Affidavit of Residency;
- Proof of Identification for yourself;
- Child's Birth Certificate;
- Evidence of property ownership, tenancy or residency (example: property tax bills, deeds, contracts of sale, leases, mortgages, signed and notarized letters from landlord);
- Evidence of residency – Minimum of 4 (example: voter registration, license, permits, financial account information, utility bills, delivery receipts);

If you are not the parent of the child, you must provide documents pertaining to guardianship.

If you are supporting a student due to economic hardship or temporary residency, you must provide documents demonstrating support of the students (example, medical reports, counselor or social worker assessments, unemployment information).

The required information is being collected according to your household so you only need to report to one school.